

Expectations and Guidelines

I. Mission and Vision

- **Our Vision:**

The Office of Social Justice Initiatives & Identity Programs advocates for a future where every UC Merced scholar belongs, justice is non-negotiable, and thriving in a multicultural world is not a privilege, but a right.

- **Our Mission:**

The Office of Social Justice Initiatives & Identity Programs is committed to transforming UC Merced into a space where historically underserved scholars not only stay, but thrive. Through intentional programming, intersectional community building, and unapologetic student empowerment, we foster belonging, justice, and liberation for all.

II. Access & After-Hours Policy

- **Hours:** All centers are open Mondays to Fridays from 9AM-5PM, unless stated otherwise

- Scholar Coordinators may be away from the desk due to event commitments, availability or meetings – this does not mean the center is closed and all regulations still must be followed
- If you need assistance in the absence of a Scholar Coordinator, please email socialjustice@ucmerced.edu

- **After Hours/Storage:** No individuals are allowed to be in the centers after 5PM unless they meet one of the following criteria:
 - The individual is attending a meeting or an event with a confirmed reservation.
 - The student is authorized to enter and access their [respective storage assignment](#), using card access. Entering the spaces for any other reason is a violation of storage agreements and could result in consequences or agreement termination
- **Clubs and Org:** All student organizations are responsible for ensuring their members and any attendees follow the rules and policies of our centers.

III. Conduct

- **Campus Policy:** All University of California Campus Policies and the Student Code of Conduct must be followed at all times within all our spaces.
- **Environment:** Harassment, discrimination, or exclusionary behavior of any kind will not be tolerated, and if this ever takes place, report it to any working Scholar Coordinator.

- Language that is degrading, threatens or stereotypes individuals based on race, ethnicity, gender, sexual orientation, disability, religion, or any other identity is strictly prohibited.
- Food and resources provided during events are reserved for active participants, we ask that you honor the program by staying, engaging, and learning rather than grabbing and going.
- **Space:** To uphold our mission there are some regulations to keep our space organized and confidential:
 - Please clean up after yourselves such as disposing trash, wiping down tables, etc.
 - Do not remove or relocate any furniture without staff permission, if you have a reservation, you may request permission through [reservation guideline](#) and email.
 - Respect the noise levels of others in the space that may be studying or working.
 - The Scholar Coordinators desk and surrounding area are designated as Staff Only zones, please do not loiter behind the desk, lean over the workstations, or place personal items in staff areas without permission.
 - If you need assistance, please do not hesitate to approach the desk from the visitor side.

IV. Center Facility & Function

- Center provide space for marginalized communities of many backgrounds our Scholar Coordinators regulate and support this mission, with this we have multiple center resources:
 - **Storage:** Designated storage is accessible for clubs and orgs that signed our storage agreement form. All rules and regulations on said form must be followed to maintain the [storage agreement](#).
 - Space reservations can be made online through Microsoft Form, or you may contact a Scholar Coordinator for assistance, closed space reservations will only be accepted after 5:00pm
 - RCO storage space can be requested via email, when assessed, centers will then follow up with agreement forms and regulations to follow when assigned a storage assignment.
 - **Posters and Flyers:** All promotional materials must be approved by our centers before being posted on our center walls or bulletin boards.
 - [Printing services are available to all students](#), RCO flyers have a 20-page limit & will need to provide their own printer paper.

- **Conduct:** Within the centers we expect regulations to be respected when it comes resource allocation such as snacks, test materials and programming attendance
- **Funding:** SJIP currently has a belonging funding opportunity you can find [online](#) or ask a Scholar Coordinator for more information.

V. How to treat Scholar Coordinators

- **Inclusion:** Our Scholar Coordinator staff is diverse in experience, culture and background. We work to support the functions of all centers supporting each mission through allyship and education. We will ask for assistance where we experience gaps in knowledge regarding culture or experience, but please do not assume staff identities or experiences. Always respect when any Scholar Coordinator is in your space.
 - Proposition 209, passed in 1996, prohibited UC and other state entities from using race, ethnicity or sex as criteria in public employment, public contracting and public education. More detailed information on Prop 209 can be found [here](#).
- **Feedback & Conduct:**
 - Professional feedback can be communicated strictly through our feedback form, so that feedback can be given productively to staff
 - The printer experiences issues so we ask for patience as we attempt to fulfill your printing requests, issues with the printer are not under the Scholar Coordinators liability
 - Make sure to sign in giving your full ID number or scanning your catcard so centers may continue to provide to students
 - Be sure to wear a mask when you are not feeling well to protect our space and students from illness
- **Consequences:** Failure to follow our rules can result in being reported to Office of Student Rights and Responsibilities (OSRR), Police Department (PD), Office for the Prevention of Harassment and Discrimination (OPHD), having card access removed for storage, and being asked not to return to the space

VI. Support

- **Questions:** For any clarifications on these guidelines, email us at socialjustice@ucmerced.edu.
- **Feedback:** Any input on how these spaces can better serve community needs
- **Links and Other Resources:**

- [APIRC Guidelines](#)
- [BSRC Guidelines](#)
- [MCC Guidelines](#)
- [Pride Center Guidelines](#)